



VCUHS PRIVACY BOARD

1

UNDERSTAND

Review the VCUHS Privacy Board content on the onetrac.vcu.edu site for information to assist with successfully completing the application.

**2**

HONEST BROKER

Determine if you need to meet with a VCUHS Privacy Board approved Honest Broker to discuss your study so they can provide you resources for your application.

3

REQUEST

Based on the phase of your study, submit an application via the PROC or Preparatory to Research form so the VCUHS Privacy Board can review your request

**4**

MONITOR

Keep an eye on your email to promptly address any questions from the VCUHS Privacy Board

**5**

DETERMINATION

If the VCUHS Privacy Board approves your request you can then move to the next phase of your research